

City of Los Alamitos

**Agenda Report
Consent Calendar**

**November 16, 2009
Item No: 8F**

To: Mayor Troy Edgar & Members of the City Council
Via: Jeffrey L. Stewart, City Manager
From: C. Darleen Cordova, Interim City Clerk
Subject: Cancellation of January 4, 2010 City Council Meeting

Summary: Due to the holiday schedule and work furlough from December 23, 2009, through January 3, 2010, staff is recommending the cancellation of the January 4, 2010 City Council Meeting.

Recommendation: City Council cancel the January 4, 2010 City Council Meeting and direct staff to post the appropriate notice of cancellation.

Background and Discussion

City Hall will be closed from Wednesday, December 23, 2009, thru Sunday, January 3, 2010, due to the holiday schedule and work furlough. January 4, 2010, the first day back, is the date of the first regularly-scheduled City Council meeting in January. In order to meet mandatory deadlines, staff would need to distribute and post the agenda by Tuesday, December 22, the day after the second regular meeting in December.

Due to the City Hall closure, staff reports for the January 4, 2010 agenda are due one day after the deadline to submit staff reports for the December 21, 2009 City Council meeting. Thus, staff would be preparing reports and agendas almost simultaneously for two separate Council meetings. Any items for the first Council meeting in January could easily be included on the December 21st agenda. Therefore, staff is recommending that the City Council cancel the January 4, 2010 City Council Meeting and direct staff to post the appropriate notice of cancellation.

Fiscal Impact

None

Submitted By:

Approved By:

C. D. Cordova, Interim City Clerk

Jeffrey L. Stewart, City Manager