

City of Los Alamitos

Agenda Report Consent Calendar

***July 6, 2009
Item No: 8C***

To: Mayor Troy Edgar & Members of the City Council

Via: Jeffrey L. Stewart, City Manager

From: Nita McKay, Assistant City Manager

Subject: Amendment to Professional Services Agreement with City of Brea (BreaIT) for Information Technology Support Services

Summary: The purpose of this report is to amend the Professional Services Agreement with the City of Brea (BreaIT) to extend the term for information technology support services for one additional year until June 30, 2010.

Recommendation: Authorize the City Manager to execute the Second Amendment to the Professional Services Agreement with City of Brea for Information Technology Support Services in an amount not to exceed \$87,570.

Background

The City began contracting for information technology support services with the City of Brea in March 2005. In April 2007, a Request for Proposal (RFP) for IT support services was issued and, as a result of the RFP, the City Council approved a two-year Professional Services Agreement with the City of Brea on June 18, 2007. The agreement is for information technology support services effective July 1, 2007 through June 30, 2009, with the option to extend the contract for one additional year.

Discussion

The City's current Professional Services Agreement with the City of Brea (BreaIT) for information technology support services was in effect through June 30, 2009. Section B (1) allows for the Agreement to be renewed for one additional year. Staff has negotiated with the City of Brea to maintain the same number of hours of service at the same hourly rate (\$105.25). There will be no increase in the amount of the contract with BreaIT through June 30, 2010.

BreaIT currently provides four four-hour days per week of onsite staffing, the equivalent of 68 hours per month. This agreement's contractual hours were increased for fiscal year 2008-09, as the City had experienced increased service needs over the past few years. This was specifically due to increased software maintenance and technology

within all City departments. Staff recommends that the number of service hours provided under this Agreement remain the same for Fiscal Year 2009-10.

Fiscal Impact

Sufficient funds have been included in the Fiscal Year 2009-10 Operating Budget to fund the same number of hours at the same rate as the previous fiscal year. The professional services agreement amendment provides for a not to exceed amount of \$87,570, which is the approved FY 2009-10 budget for this line item.

Submitted By:

Approved By:

Nita McKay
Assistant City Manager

Jeffrey L. Stewart
City Manager

*Attachments: 1) Second Amendment to the Professional Services Agreement with City of Brea for Information Technology Support Services
2) Information Technology Support Services Agreement dated July 1, 2007
3) First Amendment to the Professional Services Agreement dated July 21, 2008*