

# City of Los Alamitos

**Agenda Report  
Consent Calendar**

**December 15, 2008  
Item No: 9C**

**To: Mayor Dean Grose & Members of the City Council**  
**Via: David L. Rudat, Interim City Manager**  
**From: Susan C. Vanderpool, City Clerk**  
**Subject: Local Appointments List of Commissions and Boards**

**Summary:** This report provides information to approve the Local Appointments List of Commissions and Boards.

**Recommendation:** Approve the Local Appointments List of Commissions and Boards, and direct the City Clerk to post and distribute as appropriate.

## Background

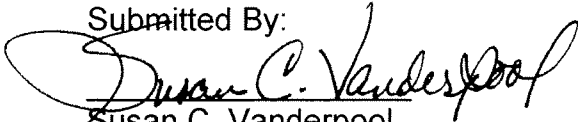
According to Government Code Section 54972, each legislative body is required to prepare an Appointments List of all regular and ongoing boards, Commissions, and Committees which are appointed by the legislative body of the local agency. The list must contain specific information.

Currently, there are 7 open positions on the following Commissions: Cable Television Commission (3) (1 student and 2 regular terms); Parks, Recreation & Cultural Arts Commission (2); and, Planning Commission (2). The press was notified of all openings, and Availability Notices were posted. Interviews need to be conducted, and appointments for these open positions should be made as soon as possible.

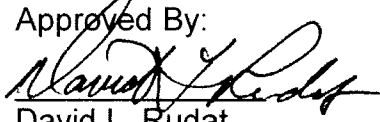
This list has been prepared, and will be made available to the public following approval. The City Council previously designated the Los Alamitos-Rossmoor County Library in Seal Beach to receive this list as required by State law.

**Fiscal Impact**            None.

Submitted By:

  
Susan C. Vanderpool  
City Clerk

Approved By:

  
David L. Rudat  
Interim City Manager

Attachments:    1) Local Appointments List  
                      2) Government Code Sections 54970 - 54974

# CITY OF LOS ALAMITOS

3191 Katella Avenue, Los Alamitos, CA 90720

## LOCAL APPOINTMENTS LIST

**NOTICE IS HEREBY GIVEN** that the City of Los Alamitos encourages residents to apply for positions on City Commissions, Boards and Committees that will have vacancies in 2007. At the end of each year, the City releases a list of expiring appointed terms for the coming year, names of incumbents, and the dates of their appointments. The following is a complete list for 2007. Interested residents may contact the Office of the City Clerk for applications and additional information, (562) 431-3538, Ext. 220. It is anticipated that the City Council will conduct interviews and make appointments to fill any unscheduled vacancy and terms expiring in December 2006, in January or as soon thereafter as is practical.

**QUALIFICATIONS AND REQUIREMENTS:** Members of the following Commissions and Boards shall be appointed, and shall be subject to removal, by motion of the City Council adopted by a majority vote. The members thereof shall be appointed from the qualified electors of the City, none of who shall hold any paid office or employment in the City government and shall serve until their respective successors are appointed and qualified. If a member of a Board or Commission is absent from three (3) consecutive meetings of such Board or Commission, unless by permission of such Board or Commission expressed in its official minutes, or is convicted of a crime involving moral turpitude, or ceases to be a qualified elector of the City, his/her office shall become vacant and shall be so declared by the City Council.

Planning Commissioners are designated "code filers" under California Government Code Section 87200. All other Boards/Commissions are designated "code filers" under the City's Conflict of Interest Code (COIC). Financial disclosure must be made periodically on specific forms and become documents of public record.

**CABLE TELEVISION COMMISSION** - The Cable Commission consists of five members, plus one-full time student member. The Commission meets on the third Wednesday of January, March, May, July, September & November, at 7:00 p.m., in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Cable Commission is responsible for the administration of the local cable television access program. Applicants must be interviewed by the City Council prior to appointment.

Commission	Members	Appointment	Exp. Date
CABLE TV (3 years) Student (16 yrs)	Kirsten Taylor	May-07	July-08
CABLE TV			July-09
CABLE TV			July-09
CABLE TV	Emily Hibard	July-07	July-09
CABLE TV	Shelly Hasselbrink	May-07	July-10
CABLE TV	Tim Tess	May-07	July-10

**PARKS, RECREATION & CULTURAL ARTS COMMISSION** - This is a seven-member Commission, which meets on the first Wednesday of each month at 7:00 p.m. in the City Council Chambers, 3191 Katella Avenue, Los Alamitos. The Parks, Recreation & Cultural Arts Commission is a newly-formed Commission (2/06) and is the result of the merging of the Fine Arts & Cultural Affairs Commission with the Parks & Recreation Commission. It is responsible for advising the City Council in all matters pertaining to public recreation and parks, including problems of development of recreation areas, facilities, programs and services and formulating policies on recreational services, and also programming yearly events within the community that promote fine arts.

Commission	Members	Appointment	Exp. Date
PR & CA (3 years)	Pedro Carvajal	Feb-03	Dec-08
PR & CA	Eileen Doerrer	July-06	Dec-08
PR & CA	Frank Destra	May-07	Sep-10
PR & CA	Michael Spillane	Feb-05	Sep-10
PR & CA	Ric Magdaug	Jan-08	Sep-10
PR & CA	Amber Johnson	Jan-08	Sep-10
PR & CA	Elliot Singer	Oct-08	Dec-11

**PERSONNEL APPEALS COMMISSION** - This is a five-member Commission, which meets on an as-needed basis. The Personnel Appeals Commission receives and hears appeals on personnel matters.

<b>Commission</b>	<b>Members</b>	<b>Appointment</b>	<b>Exp. Date</b>
PERSONNEL APPEALS (4 years)	Betty Schmicker-Black	Sep-94	Aug-10
PERSONNEL APPEALS	Robert Lee	Feb-03	Aug-10
PERSONNEL APPEALS	Cathie Salai	Aug-08	Aug-12
PERSONNEL APPEALS	Brad Gill	Oct-08	Aug-12
PERSONNEL APPEALS	Daniel Patz	Oct-08	Aug-12

**PLANNING COMMISSION** - This is a seven-member Commission that meets on the second Monday of each month at 7:00 p.m. in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Planning Commission is responsible for recommendations and implementation of the City's General Plan and zoning ordinances, as well as review of development proposals.

<b>Commission</b>	<b>Members</b>	<b>Appointment</b>	<b>Exp. Date</b>
PLANNING (3 years)	Will Daniel	Feb-05	Dec-08
PLANNING	Jody Shloss	Apr-06	Dec-08
PLANNING	Victor R. Sofelkanik	Aug-00	July-09
PLANNING	Matthew Harty	Apr-06	July-09
PLANNING	Larry Andrade	Oct-08	Dec-09
PLANNING	Gary Loe	Mar-07	Dec-09
PLANNING	Art DeBolt	May-07	Dec-09

**TRAFFIC COMMISSION** - This is a seven-member Commission that meets monthly on the second Wednesday of each month at 7:00 p.m. in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Traffic Commission is responsible for reviewing complaints, requests or suggestions concerning traffic safety conditions and making recommendations to the City Council.

<b>Commission</b>	<b>Members</b>	<b>Appointment</b>	<b>Exp. Date</b>
TRAFFIC (3 years)	Warren Kusumoto	May-07	Dec-09
TRAFFIC	Norman Wray	May-07	Dec-09
TRAFFIC	Klaus Wojak	May-07	Dec-09
TRAFFIC	Ron Clausen	May-07	Dec-09
TRAFFIC	Brad Taylor	Jul-07	Dec-10
TRAFFIC	Irma Austin	Feb-05	Dec-10
TRAFFIC	Brad Sheridan	Feb-05	Dec-10

**GOVERNMENT CODE  
SECTION 54970-54974**

54970.(a) The Legislature finds and declares that a vast and largely untapped reservoir of talent exists among the citizenry of the State of California, and that rich and varied segments of this great human resource are, all too frequently, not aware of the many opportunities which exist to participate in and serve on local regulatory and advisory boards, commissions, and committees.

(b) The Legislature further finds and declares that the general public of this state has traditionally been denied access to information regarding vacancies which occur on such boards, commissions, and committees, thereby denying most citizens and interest groups the opportunity to nominate for consideration by the respective appointive powers persons whose particular strengths, backgrounds, experience, perspective, and talents might contribute significantly to efficient and representative policy development and administration in local government.

(c) The Legislature further finds and declares that the respective local appointive powers have been denied access to a talent resource hitherto untapped.

(d) The Legislature further finds and declares that all citizens of the state, regardless of their place of residence should have equal access to specific and current information about the many local regulating and advisory boards, commissions, and committees and equal opportunity to be informed of vacancies which shall occur thereon, so that they may pursue the opportunity to participate in and contribute to the operations of local government by serving on such boards, commissions, and committees.

(e) It is therefore the intent of the Legislature that this chapter shall apply to all cities and all counties throughout California, including charter cities and charter counties.

54971. As used in this chapter:

(a) "Legislative body" means the board of supervisors or its chairman in the case of the county, or the city council or the mayor in the case of a city.

(b) "Local agency" means a county or city, whether chartered or general law.

54972. On or before December 31 of each year, each legislative body shall prepare an appointments list of all regular and ongoing boards, commissions, and committees which are appointed by the legislative body of the local agency. This list shall be known as the Local Appointments List. The list shall contain the following information:
- (a) A list of all appointive terms which will expire during the next calendar year, with the name of the incumbent appointee, the date of appointment, the date the term expires, and the necessary qualifications for the position.
  - (b) A list of all boards, commissions, and committees whose members serve at the pleasure of the legislative body, and the necessary qualifications for each position.
54973. The Local Appointments List shall be made available to members of the public for a reasonable fee which shall not exceed actual cost. The legislative body shall designate the public library with the largest service population within its jurisdiction to receive a copy of the list.
54974. (a) Whenever an unscheduled vacancy occurs in any board, commission, or committee for which the legislative body has the appointing power, whether due to resignation, death, termination, or other causes, a special vacancy notice shall be posted in the office of the clerk of the local agency, the library designated pursuant to Section 54973, and in other places as directed by the legislative body, not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final appointment to the board, commission, or committee shall not be made by the legislative body for at least 10 working days after the posting of the notice in the clerk's office.
- (b) Notwithstanding subdivision (a), the legislative body may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section.